

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, June 15, 2020

Evelyn Hartmann, Board President, called the meeting to order at 7:31 p.m.

Trustees attending: Evelyn Hartmann, Fred Cassaday, Chris Irovando, Tim Dacey

Also attending: Heidi Cramer, Library Director; Lee Buttitta; Maggie Seripco, Friends

ANNOUNCEMENTS

The meeting was held via telephone call due to the ongoing state of emergency in New Jersey. Lyn Hartman indicated that proper notice was given to the newspapers. The information was posted on the library website and the township was also notified.

NEW BUSINESS

Amend the Reopening Plan

Heidi Cramer explained that there are many different types of reciprocal borrowing agreements between Piscataway Library and other libraries. Phase 3 of the current Reopening Plan suspends LMxAC reciprocal borrowing, but not any of the other agreements. The following will be added to the plan:

“Temporarily suspend all reciprocal borrowing agreements until the statewide delivery service resumes a regular schedule.”

Approve the Library entering Phase 3 of the Reopening Plan effective June 16

Administrative Order 15, announced by Governor Murphy on Friday, June 12, allows contact free pickup at libraries beginning Monday, June 15. Heidi Cramer assured the Board that the library has all the supplies needed to proceed with Phase 3 of the Reopening Plan on June 16. Patrons will be able to call to make appointments for pickup times. Mr. Dacey recommended that no appointments be made for Kennedy on July 7. The Senior Center has been designated as a polling location for the primary election on that day. The library parking lot may need to be used for voter parking.

Chris Irovando made a motion to approve the amended Reopening Plan and also the Library entering of Phase 3 of the Reopening Plan on Tuesday June 16. Fred Cassaday seconded and the motion carried.

OPEN TO THE PUBLIC

Maggie Serpico, President of the Friends, was pleased that the library will be offering contact free pickup. Kathleen Digiulio has created a mailing for the Friends which will go out to all members by the end of the week.

OTHER

Mr. Cassaday asked if there was sufficient personal protective equipment for the staff. Ms. Cramer indicated that the plexiglass barriers have been installed. Hand sanitizer and gloves have been delivered. Disinfecting spray is expected by the end of the week.

ADJOURNMENT

Tim Dacey made a motion to adjourn the meeting and Fred Cassaday seconded. The motion carried and the meeting was adjourned at 7:47 p.m.

Secretary

Recorded and prepared by Lee Buttitta